



**TOUR & CHARTER BUS COMPANY**  
**129-137 FOX ST. PORTLAND, ME 04101**  
**207-772-4457 WWW.VIPCHARTERCOACHES.COM**

## Application for Employment

Date \_\_\_\_\_

Name \_\_\_\_\_ Social Security # \_\_\_\_\_  
 First Middle Last

**Current Address** How Long? \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**Previous Address** How Long? \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**Current Phone** \_\_\_\_\_  cell  home

**E-Mail Address** \_\_\_\_\_

Position Desired \_\_\_\_\_ What are your dates of availability? \_\_\_\_\_

Date of Birth: \_\_\_/\_\_\_/\_\_\_ Please Circle: Male / Female

Do you possess a valid driver's license? Yes [ ] No [ ] Which state? \_\_\_\_\_

Drivers license # \_\_\_\_\_ Are you legally authorized to be employed in the USA? Yes [ ] No [ ]

Have you ever been convicted of a criminal offense? Yes [ ] No [ ] If yes, please explain

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Education Information

Circle your present year in school: High School 3 4 College 1 2 3 4 Graduate 1 2 3

	School Name, City, and State	Course of Study/Major	Graduated	Degree Received
High School			Yes [ ] No [ ]	
College			Yes [ ] No [ ]	
Other			Yes [ ] No [ ]	

## Employment History

List all work experience beginning with your **current or most recent position**.

Company Name \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_  
Address(Street, Address City, State, Zip) \_\_\_\_\_  
Name & Title of Immediate Supervisor \_\_\_\_\_ Telephone \_\_\_\_\_  
Your Title \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
Description of Responsibilities \_\_\_\_\_

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May we contact the employers listed above? If not, indicate the one(s) you do not wish us to contact.

\_\_\_\_\_  
\_\_\_\_\_

**Certifications:** Please list certifications you currently hold or will hold by the start of employment.

Certification	Exp. Date	Certification	Exp. Date	Certification	Exp. Date

**Personal References**

List three individuals able to give character references. You should include former employers or school administrators, but not your relatives.

Name \_\_\_\_\_ Work Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Address (Street, City, State, Zip) \_\_\_\_\_

Occupation \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

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Name \_\_\_\_\_ Work Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Address (Street, City, State, Zip) \_\_\_\_\_

Occupation \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

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Name \_\_\_\_\_ Work Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Address (Street, City, State, Zip) \_\_\_\_\_

Occupation \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

In compliance with Federal and State equal employment opportunity law, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, veteran status, non-job related disability, or any other protected group status. This certifies that this application was completed by me, and that all entries on it and information in it are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, financial, or medical history and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools, health care providers and other persons from all liability in responding to inquiries and releasing information in connection with my application. In the vents of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge, I understand, also, that I am required to abide by all rules and regulations of the Company.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

YOU ARE WELCOME TO ATTACH A RESUME OR OTHER INFORMATION IF YOU FEEL IT WILL GIVE US FURTHER INSIGHT INTO YOUR QUALIFICATIONS.

PLEASE MAKE COPIES OF THE INCLUDED REFERENCE FORM